



HOMEMADE HARVEST CRAFT FAIR

St. James Episcopal Church
122 E. North Street, Wooster, OH 44691

Saturday, September 21st 9:00 a.m. – 3:00 p.m.

VENDOR CONTRACT & INFORMATION

1. Vendors may only sell homemade arts and crafts at the event.
2. The rental fee of \$25 secures an approximately 8'x8' space for your display. Six-foot tables can be rented for an additional \$5 or you can bring your own. Folding chairs will be provided free of charge.
3. Rental fees are non-refundable, no exceptions (unless we do not accept your application).
4. Entry to the church for setup will be Friday 6:00 – 9:00 pm or Saturday 7:00 – 9:00 a.m. Setup must be completed by 9:00 a.m. on the day of the show. Please note: the church will be locked, but there will be no other overnight security. St. James is not responsible for loss or theft. We recommend that you wait to bring any valuable items until the day of the event.
5. Each crafter is responsible for unloading, transporting, and setup of their own items and displays. An elevator is available.
6. No early breakdowns are permitted. You must commit to keeping your booth open throughout the entire event (9:00 am to 3:00 pm).
7. If you require electric, you must provide your own power strip. You may also need to provide your own outdoor-rated extension cord depending upon the location of the outlet and the setup of your display.
8. Church personnel reserve the right to ask any craft person(s) to leave the grounds if the rules and regulations are not met. This includes any confrontations between crafters, church personnel, and/or customers. Refunds will not be made to crafters due to any confrontation. We also reserve the right to ask you to remove any items we find objectionable.
9. Each vendor must submit a minimum of two photos (digital preferred) of their craft or artwork to help in placement and limiting like items to the show.
10. All vendors must provide a donated craft for the raffle table. All donations should have a minimum value of \$15.
11. Nothing can be glued, taped, or tacked on the walls.
12. No burning of candles will be permitted.
13. St. James Episcopal Church and its volunteers may not be held liable for any type of damages.